

**STATE ELECTION COMMISSION, HARYANA
NIRVACHAN SADAN, PLOT NO. 2, SECTOR 17
PANCHKULA**

NOTIFICATION

NO. SEC/2ME/2013/734

Dated:-11-02-2013

In accordance with the provisions contained in Section 3A of the Haryana Municipal Act, 1973 read with Rules 4 to 11 of the Haryana Municipal Election Rules, 1978 and the powers conferred under clause (1) of article 243ZA of the Constitution of India the, State Election Commissioner, Haryana hereby directs for the preparation of photo based electoral rolls in respect of all wards of the Municipal Committees, Farukhnagar (Gurgaon) and Kalanaur (Rohtak) with reference to 1st, January, 2013 as the qualifying date.

2. The draft electoral rolls of the Municipal Committees, Farukhnagar and Kalanaur shall be prepared with the help of National Informatics Center by converting the relevant parts of the Assembly electoral rolls, finally published on 15.01.2013 into wards of the Municipal Committees. The electoral rolls shall be prepared on the format attached at Annexure-"A" and in accordance with the procedure and schedule given hereunder:-

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| (i) Start of preparation of draft electoral roll:
The draft electoral rolls of all wards of the Municipal Committees, Farukhnagar and Kalanaur shall be prepared as per delimitation published by the Government vide notification No.18/48/2012-3C1 dated 25.12.2012 and 18/91/2012-3CI, dated 01.02.2013 in the format Annexure 'A', on the basis of latest database and Assembly electoral rolls published on 15.01.2013 with reference to 1 st , January, 2013 as the qualifying date and deleting the names of persons, who had died and also of those who are found to be no longer ordinarily resident in the territorial limits of the Municipal Committees. (Rule-4) | 13.02.2013
(Wednesday) |
| (ii) Publication of Draft Electoral Rolls of all the wards of the Municipal Committees as referred in sub para (i) above for inviting claims and objections.(Rule-7) | 22.02.2013
(Friday) |
| (iii) Last date by which claims and objections shall be presented to the Revising Authority. (Rule-9) | 05.03.2013
(Tuesday) |
| (iv) Last date by which the claims and objections shall be disposed of by the Revising Authority. (Rule-10(1)(i)(ii)) | 11.03.2013
(Monday) |
| (v) Last date for filing appeals with the Deputy Commissioner against the orders of Revising Authority. (Rule-10(2)) | 16.03.2013
(Saturday) |

(vi) Last date for disposal of appeals by the Deputy Commissioner.(Rule 10(3))	26.03..2013 (Tuesday)
(vii) Final publication of Electoral Rolls.(Rule-11)	30.03.2013 (Saturday)

3. It is further directed that latest database with photo images of the electors and sufficient number of copies of latest Assembly Electoral Rolls prepared and published on 15.01.2013 by the Chief Electoral Officer, Haryana with reference shall be obtained free of cost from the Election Tehsildar/Election Naib Tehsildar concerned.

4. It is further directed that while preparing the draft electoral rolls, it should be ensured that names of the persons, who had died and also of those who are found to be no longer ordinary residents within the limits of the Municipal Committees, but their names are still existing in the Assembly electoral rolls should not be included in the draft electoral rolls of the Municipal Committees .

5. It is further directed that:-

- (i) The Deputy Commissioner shall give wide publicity to the above programme. He shall issue press notes and also paid advertisements in two local newspapers. He shall also make publicity through local cable network.
- (ii) The Deputy Commissioner shall publish, on the date prescribed in sub-para (ii) of para 1 above, the draft voter list along with a notice including the dates by and the places where the claims and objections with reference to the draft rolls may be presented to the Revising Authority/Authorities.
- (iii) One copy of the draft electoral roll, published for inviting claims and objections, shall be kept for inspection of the public free of cost at the following places:-
 - a Office of Deputy Commissioners,
 - b Office of Secretary of the Municipal Committees,
 - c Office of Sub-Divisional Officer (Civil) concerned,
 - d Tehsil Office concerned,
 - e Office of Revising Authority/Authorities and
 - f Voter Information and Collection Centers

- (iv) After the draft publication of the ward-wise electoral rolls, the same should also be hosted on the website of the District Administration and State Election Commission for information of the public.
- (v) A copy of the draft and final rolls alongwith database in compact disc duly signed by the Revising Authority/Authorities officers/officials shall be kept in a sealed cover in the Treasury within 24 hours from the date of the publication of draft and final electoral rolls respectively.
- (vi) In order to facilitate the electors and the public to obtain information regarding electoral rolls and to file claims and objections, the Deputy Commissioner shall set-up suitable number of Voters Information and Collection Centers (VICC) within the territorial limits of the Municipal Committee. These Centers shall be fully equipped with computers and broadband internet connection. The Centers will be set up with the help of the National Informatics Center.
- (vii) The claims and objections shall not be received on 25.02.2012 being holiday on account of Guru Ravi Dass Jayanti.
- (viii) Any person who desires to file his claim/objection through online can submit his application on Harsamadhan by date specified in this notification. Such persons would have to appear before the Revising Authority/Authorities or at the VICC along with filled up the prescribed form.
- (ix) The VICC will make available the prescribed forms, on demand free of cost, for filing claims and objections and receive the same for the consideration of and decision by the concerned Revising Authority or the officers authorized for this purpose. The forms shall also be hosted on the website of the State Election Commission and the District Administration and can be downloaded and used by any person for filing claim and objection.
- (x) As and when any person files claim and objection, he shall be given a receipt in the prescribed format given in the form. An entry shall also be made in internet based monitoring system and manual registers.
- (xi) The Deputy Commissioner shall appoint one Authorized Officer not below Group-B for maximum up to three wards and sufficient number of

supporting staff and other officials of Municipal Committees, to assist the Revising Authority/Authorities to discharge his/their duty.

- (xii) The Revising Authority/Authorities shall, after holding such enquiry into the claims or objections as he/they think(s) fit, record his/their decision in writing and shall make available forthwith a copy of such decision to the objector or claimant free of charge. The decision of the Revising Authorities shall also be hosted on the website for the information of the public. Number of claims/objections accepted and rejected shall also be hosted on the website of the District Administration in the internet based monitoring system. The software to be used for this purpose shall be provided by National Informatics Center, Haryana.
- (xiii) The Revising Authority/Authorities after disposal of all the claims and objections in terms of under Sub-rule(1) of Rule 10 of the Haryana Municipal Election Rules, 1978 shall forward a list of such claims and objections along with his/their orders thereon to the Deputy Commissioner. Any person aggrieved of any such order of the Revising Authority/Authorities may, within prescribed period, file an appeal to the Deputy Commissioner. The Deputy Commissioner shall within the specified time decide the appeal. The decision of the Deputy Commissioner on appeal shall be final.
- (xiv) The Deputy Commissioner shall publish the final electoral rolls on 30.03.2013, which shall come into force immediately after the publication.
- (xv) After completion of every stage of the preparation of electoral rolls process as stated above, the Deputy Commissioner shall send information in the format Annexure "B " to the State Election Commission, Haryana.

9. It is further directed that copy of ward-wise electoral rolls of the Municipal Committees, Farukhnagar and Kalanaur finally published on 30/03/2013 shall be submitted to the State Election Commission, Haryana on the same day. In addition, one copy of the draft and final electoral rolls along with a CD (compact disc), containing the database of the same in PDF format shall be sent to all the political parties in the State of Haryana on the same day under intimation to the Commission.

10. It is further directed that the final electoral rolls of Municipal Committees, Farukhnagar and Kalanaur shall be hosted on the website of the District Administration on the day they are published.

By order,

Dated, Panchkula
the 11th February, 2013

Subhash Mehta
Secretary
State Election Commission, Haryana

Endst. No. SEC/2ME/2013/735-744

Dated:-11-02-2013

A copy is forwarded to the following for information and immediate compliance of above orders:-

1. The Financial Commissioner & Principal Secretary to Govt. Haryana, Urban Local Bodies, Chandigarh.
2. The Financial Commissioner & Principal Secretary, Information Technology, Government of Haryana.
3. The Divisional Commissioners, Gurgaon and Rohtak.
4. The Director, Urban Local Bodies Department, Haryana, Chandigarh.
5. The Deputy Commissioners, Gurgaon and Rohtak. They are requested to appoint Revising Authorities as per provision in Rule 8 of the Haryana Municipal Election Rules, 1978.
6. The Chief Electoral Officer, Haryana. He is requested to issue necessary directions to the officers concerned to provide database with photo image of the electors of Assembly Electoral Rolls finally published on 15.01.2013 to the Deputy Commissioner Gurgaon immediately (A copy of necessary undertaking is enclosed herewith).
7. Sh.G.S.Bansal, State Information Officer, NIC, Haryana. He is requested to host the notification on the website of the State Election Commission. He is also requested to issue necessary directions to the District Informatics Officers, Gurgaon and Rohtak to provide necessary software and extend every possible help to the Deputy Commissioners for setting up Voters Information and Collection Centers.
8. The Controller, Printing and Stationery Department, Haryana Chandigarh for publication in the Haryana Govt. Gazette.


(Parmal Singh)
Asstt. State Election Commissioner, Haryana.

Internal distribution:-

1. PS/SEC
2. Computer Section
3. Store Keeper

अनुबन्ध -A

मुख्य पृष्ठ

नगरपालिका मतदाता सूची सम्बन्धित विधान सभा क्षेत्र का नाम :-				
जिले का नाम :		भाग संख्या : कमांक नं० _____ से _____ तक		
1. (क) नगरपालिका का नाम : (ख) नगरपालिका का वार्ड संख्या : (ग) (गली/मोहल्ला/बस्ती का नाम) :				
2. पुनरीक्षण का विवरण				
पुनरीक्षण का वर्ष : पुनरीक्षण की तिथि : पुनरीक्षण का स्वरूप : प्रकाशन की तिथि :		नामावली पहचान : नये परिसीमित निर्वाचन क्षेत्रों के विस्तारानुसार सभी अनुपूर्कों सहित एंकीकृत व वर्ष _____ की पुनरीक्षित मूल निर्वाचक नामावली		
मतदाताओं की संख्या				
आरंभिक कम संख्या	अंतिम कम संख्या	पुरुष	महिला	कुल

कुल पृष्ठों का पृष्ठ: 1

1	पहचान पत्र का क्रमांक SX1030964 नाम : लक्ष्मी देवी पति : सत्यावान मकान नं : 1 आयु : 24 लिंग महिला	2	पहचान पत्र का क्रमांक FX1808252 नाम : माई राम पिता : मान चन्द मकान नं : 4 आयु : 60 लिंग पुरुष	3	पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : लक्ष्मी पति : माई राम मकान नं : 4 आयु : 55 लिंग महिला
4	पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : वीरभान पिता : माधु राम मकान नं : 4 आयु : 36 लिंग पुरुष	5	पहचान पत्र का क्रमांक HR/03/14/0153004 नाम : देवी पति : वीरभान मकान नं : 4 आयु : 34 लिंग महिला	6	पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : मिहा सिंह पिता : माधु राम मकान नं : 4 आयु : 34 लिंग पुरुष
7	पहचान पत्र का क्रमांक HR/03/14/0153008 नाम : कर्मवीर पिता/पति : माई राम मकान नं : 4 आयु : 33 लिंग पुरुष	8	पहचान पत्र का क्रमांक FSX1808401 नाम : शीला पति : मिहा सिंह मकान नं : 4 आयु : 32 लिंग महिला	9	पहचान पत्र का क्रमांक FSX1644640 नाम : कमलेश पति : कर्मवीर मकान नं : 4 आयु : 24 लिंग महिला
10	पहचान पत्र का क्रमांक FSX1644582 नाम : रोनु पिता : वीरभान मकान नं : 4 आयु : 23 लिंग पुरुष	11	पहचान पत्र का क्रमांक FSX1644624 नाम : कर्मवीर पिता : माई राम मकान नं : 4 आयु : 23 लिंग पुरुष	12	पहचान पत्र का क्रमांक FSX1644640 नाम : राम पाल पिता : माई राम मकान नं : 4 आयु : 24 लिंग पुरुष
13	पहचान पत्र का क्रमांक FSX1807940 नाम : अंगूरी पिता : रति राम मकान नं : 5 आयु : 68 लिंग महिला	14	पहचान पत्र का क्रमांक HR/03/14/0153011 नाम : शोले राम पिता : रति राम मकान नं : 5 आयु : 39 लिंग पुरुष	15	पहचान पत्र का क्रमांक HR/03/14/0153091 नाम : सुख देवी पति : मांजे राम मकान नं : 5 आयु : 33 लिंग महिला
16	पहचान पत्र का क्रमांक FSX1833052 नाम : जय कुमार पिता : आशा राम मकान नं : 5 आयु : 65 लिंग पुरुष	17	पहचान पत्र का क्रमांक HR/03/14/0154135 नाम : कृष्णपाल पिता : जय कुमार मकान नं : 5 आयु : 29 लिंग पुरुष	18	पहचान पत्र का क्रमांक नाम : कृष्ण पाल पति : जे कुमार मकान नं : 5 आयु : 25 लिंग पुरुष
19	पहचान पत्र का क्रमांक नाम : सुख वैज पिता : जय कुमार मकान नं : 5 आयु : 24 लिंग पुरुष	20	पहचान पत्र का क्रमांक FSX1602085 नाम : सुमन देवी पिता : कृष्णपाल मकान नं : 5 आयु : 25 लिंग महिला	21	पहचान पत्र का क्रमांक HR/03/14/0153012 नाम : माधु राम पति : राम चन्द मकान नं : 7 आयु : 51 लिंग पुरुष
22	पहचान पत्र का क्रमांक HR/03/14/0153013 नाम : शक्ति पिता : माधु राम मकान नं : 7 आयु : 45 लिंग महिला	23	पहचान पत्र का क्रमांक HR/03/14/0153014 नाम : राम जुवाहरी पिता : माधुराम मकान नं : 7 आयु : 35 लिंग पुरुष	24	पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : कृष्ण कुमारी पति : राम जुवाहरी मकान नं : 8 आयु : 31 लिंग महिला
25	पहचान पत्र का क्रमांक HR/03/14/0253016 नाम : अंगूरी पिता : मामन सिंह मकान नं : 8 आयु : 71 लिंग महिला	26	पहचान पत्र का क्रमांक HR/03/14/0153018 नाम : गुरमी देवी पिता : बलवान सिंह मकान नं : 8 आयु : 45 लिंग महिला	27	पहचान पत्र का क्रमांक FSX1808021 नाम : रमेश पति : मामन सिंह मकान नं : 8 आयु : 43 लिंग पुरुष
28	पहचान पत्र का क्रमांक HR/03/14/0253016 नाम : अंगूरी पिता : मामन सिंह मकान नं : 8 आयु : 71 लिंग महिला	29	पहचान पत्र का क्रमांक HR/03/14/0153018 नाम : गुरमी देवी पिता : बलवान सिंह मकान नं : 8 आयु : 45 लिंग महिला	30	पहचान पत्र का क्रमांक FSX1808021 नाम : रमेश पति : मामन सिंह मकान नं : 8 आयु : 43 लिंग पुरुष

* - 2013 को अंतिम प्रकाशित विधान सभा मतदाता सूची का क0/भाग नं0

आयु 01/01/2013 के अनुसार

ANNEXURE 'B'

INFORMATION REGARDING CLAIM AND OBJECTIONS/APEALS ETC.

NAME OF MUNICIPAL COMMITTEE _____

WARD No & Total No. of electors/voters.	CLAIMS RECEIVED		OBJECTIONS RECEIVED		APPEAL BEFORE THE DEPUTY COMMISSIONER		Signature by the Authorised officer
	Accepted	Rejected	Accepted	Rejected	Accepted	Rejected	

SIGNATURE OF OFFICER